**School Board Meeting Minutes**

**Griswold Community Schools**

**Monday, June 17, 2024**

The Griswold Community School District Board of Education met for their regular meeting on June 17, 2024 in the Conference Room. Board President Scott Hansen called the meeting to order at 5:30 p.m. Board members present were Scott Hansen, Aaron Houser, Ryan Smith, Don Smith, and Scott Peterson. Absent: Erika Kirchhoff and Rob Peterson. Also present were Superintendent David Henrichs, Secondary Principal Stephanie Brady, Board Secretary Hannah Bierbaum, and guests.

* **Reading of Mission Statement:** Board Member D. Smith read the school mission statement, *“The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment.”*
* **Approval of Agenda**: Motion by Houser to approve the agenda. Seconded by D. Smith, motion carried all ayes.
* **Public Input:** none.
* **Superintendent’s Report:** Henrichs reported on open positions in the District and reviewed a recent meeting with the AEA about the services they will offer next year.
  + **Thank You Card(s)** – Card received from Stephanie Brady thanking the Board for their support during her time in Griswold.
  + **The Month in Review – Administration** – Henrichs highlighted Elementary Principal Nigel Horton’s written report. Brady reviewed potential solutions to fill open MS/HS teaching positions, notified the Board that Mrs. Houser will be piloting a new math curriculum, and discussed the Conditions for Learning survey results.
  + **Board Learning Opportunities** – the Board recognized Blake Foster for winning the Judge’s Award for the Third District in the Congressional Art Competition and teacher Kara Victor for being nominated as the Outstanding New Business Educator of the year by the Iowa Business Education Association. The Board opted not to select any June recipients for the Board recognition award. Henrichs discussed potential members of the Strategic Planning Task Force. Bierbaum provided the Board with exit interview results from staff members who left the district in the 2023-2024 school year per the Board’s goal of attracting and retaining quality staff.
* **Consent Agenda:** Motion by Houser to approve the consent agenda as amended with the additional bills of $255,565.98.
  + Minutes of the Regular Meeting May 20, 2024
  + Financial Statements and Monthly Bills
  + **Personnel:**
    - ***Resignations:*** Elsa Casey – Accompanist, Savanna Mixan – Family Consumer Science Teacher and MS Girls Basketball Coach, Christi Johnson – Elementary Instructional Coach, Shelby Steffen – Elementary Paraprofessional, Megan Jones – MS Reading and English Teacher
    - ***New Hires:*** Kate Sorensen – Accompanist and Abby Fleharty – MS Volleyball Coach
  + **Gifts, Memorials, Bequests** - $100 from Atlantic Business and Professional Women towards student lunch accounts.

Seconded by S. Peterson, motion carried all ayes.

**Old Business**

* **Board Policies – Second Reading** – Motion by Houser to approve the Superintendent’s recommendation to waive the second reading and approve board policies 803.1, 803.2, 804.1, 804.2, 804.4, 804.6, 804.6R1, 804.7, 804.7R1. Seconded by R. Smith, motion carried all ayes. *(Any changes made to a board policy will be attached to the original copy of the minutes and available for review at the central office.)*

**New Business**

* **Consider Approval Of Fundraiser** – Class of 2026 Co-President, Miley Kelly, presented potential fundraisers to help pay for prom expenses. The two fundraisers included a “Touch a Truck” event which would charge admission and allow kids come see work trucks, dump trucks, farm equipment, etc. along with carnival games and/or a bounce house at the north school parking lot in the morning of July 13th, and “Princess Camp” which would occur in the commons in the High School to do kids’ hair, makeup, nails, etc. in the afternoon of July 13th. Motion by R. Smith to authorize the Junior class to sponsor the “Touch a Truck” and “Princess Camp” events on July 13th to raise funds for prom expenses. Seconded by S. Peterson. After discussion, R. Smith amended his motion to add approval for a bounce house/carnival games as long as it is covered under the district’s insurance. Seconded by S. Peterson, motion carried all ayes.
* **Establish Nutrition Prices And Set Convenience Fees For 2024-2025** – Motion by Houser to set the Nutrition Prices and Convenience Fees as follows for the 2024-2025 school year:

Adult Lunch $4.85

PK-12 Breakfast $1.90

PK-5 Lunch $2.60

6-12 Lunch $2.80

Online Convenience fee $4.00

*A La Carte Items:*

Cookies $1.25

Sparkling Ice Water $1.75

Fruit Roll Ups $1.00

Chips $1.50

Cheez-its $1.00

Ice Cream $1.25

Snack Rice Cakes $1.25

Fruit Snacks $1.25

Beef Sticks $1.25

Seconded by R. Smith, motion carried all ayes.

* **Approval Of 2024-2025 Parent / Student Handbooks** – There were no recommended changes to the Elementary handbook. Brady presented proposed changes to the MS/HS Handbook. These changes included:
  + a condensed staff list at the beginning of handbook
  + updated academic eligibility for weekly grade checks for Middle and High school with one week probation and one week of ineligibility
  + additional section about the Iowa Scholarship Rule – if a student is given a failing grade at the end of a grading period, they are ineligible to dress and compete in the next occurring interscholastic athletic contest and competition for 20 calendar days
  + changed that students cannot take summer courses to regain eligibility for fall sports/activities
  + changed the academic dishonesty policy to place discipline at the administration responsibility instead of the teacher’s

It was also noted it is anticipated there will be an amendment to both handbooks due to legislative changes regarding chronic absenteeism. Motion by Houser to approve the Student/Parent Handbook changes as presented. Seconded by R. Smith motion carried all ayes. *(All changes made to the handbook will be attached to the original copy of the minutes and available for review at the central office.)*

* **Approval Of 2024-2025 Curriculum Planner Handbook** – Ms. Brady highlighted the proposed changes to the curriculum planner. These included: GPA for honor roll – high school will be as follows 3.0-3.9 Honor Roll, 4.0 and above High Honor Roll, students must now carry 4 credits instead of 6 credits to be considered full time in accordance with the State of Iowa, updates section regarding withdrawal from College Course Policy along with updated course offerings and course descriptions. Motion by S. Peterson to approve the 2024-2025 Curriculum Planner Handbook with the proposed changes. Seconded by Houser, motion carried all ayes.
* **Approval Of Fuel Bids** – Motion by D. Smith to award the fuel bid to Tiger Mart for 2024-2025. Seconded by R. Smith, motion carried all ayes. Jan Preston thanked the school board for being selected to serve the school district in this capacity.
* **Designate Level I and Level II Child Abuse Investigators For 2024-2025** – Motion by S. Peterson to approve Amy Akers as the Level I and the Cass County Sheriff’s Department as the Level II Child Abuse Investigators for the 2024-2025 school year. Seconded by R. Smith, motion carried all ayes.
* **Approval Of Bid Specifications For Bakery, Dairy, Warewash, Snow Removal, And Trash** – Motion by Houser to approve the bid specifications for bakery, dairy, warewash, snow removal, and trash for 2024-2025. Seconded by R. Smith, motion carried all ayes.
* **Approval Of APEX Contract With Glenwood CSD** – Motion by Houser to approve the APEX Contract with the Glenwood Community School District for the 2024-2025 school year. Seconded by R. Smith, motion carried all ayes.
* **Determine IASB Legislative Priorities** – Board discussed IASB’s list of legislative resolutions. Motion by R. Smith to set the Board’s top 4 Legislative Priorities as follows: Supplemental State Aid, Teacher Recruitment and Licensure, Teacher Professional Development and Retention, Sharing and Reorganization. Seconded by S. Peterson, motion carried all ayes.
* **Set Mileage Compensation - Policy 401.7** – Motion by S. Peterson to keep the mileage compensation as $0.50 per mile in instances in which a school district vehicle is not available for the 2024-2025 school year. Seconded by Houser, motion carried all ayes.
* **Board Policies – First Reading** – First Reading of board policies 900, 901, 902.2, 902.3, 902.4, 902.5
* **Consider Approval of Gym Stage Curtain Purchase** – Henrichs presented a quote to replace the gym stage curtain from TMS Productions in the amount of $19,589 plus shipping. Motion by Houser to approve the purchase and replace the gym stage curtain as presented. Seconded by D. Smith, motion carried 4 ayes, 1 opposed (S. Peterson)

**Adjourn** – Motion by Houser to adjourn at 6:46 p.m. Seconded by R. Smith, motion carried all ayes.

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Hannah Bierbaum, Board Secretary Scott Hansen, Board President

*(Next regular meeting July 15, 2024)*

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| **GRISWOLD COMMUNITY SCHOOLS** | | |
| **CLAIMS APPROVED** | | |
| **OPERATING FUND** | | |
| Vendor Name | Description | Amount | |
| ADVANTAGE ADMINISTRATORS | OLSAND Jun HRA Admin Fee | 5.20 | |
| AGRILAND FS | Bulk fluids | 206.76 | |
| AHSTW COMMUNITY SCHOOL DISTRICT | Open enrollment | 3,885.40 | |
| AMAZON CAPITAL SERVICES | Supplies | 2,397.19 | |
| ANITA ENGRAVING & AWARDS | Engraving | 48.00 | |
| ATLANTIC COMMUNITY SCHOOL DISTRICT | Open enrollment billing/EOC Billing/Sharing Agreement | 255,297.53 | |
| BLAKE, JEREMY | Driver's education | 2,880.00 | |
| BOB'S MOWING | Mowing | 3,625.00 | |
| CAPPEL'S | Supplies | 103.72 | |
| CAROLINA BIOLOGICAL SUPPLY CO. | Lab supplies | 676.19 | |
| CENTRAL IOWA DISTRIBUTING, INC | Supplies | 2,182.00 | |
| CITY OF GRISWOLD | Water & sewer | 1,558.71 | |
| COUNCIL BLUFFS COMM SCHOOL DIST | Children's square | 7,049.12 | |
| DANNCO INC | Helmet Reconditioning | 2,155.60 | |
| FIRST NATIONAL BANK | Registration/Travel/Supplies/Training | 5,864.17 | |
| FISHER SCIENTIFIC CO | Supplies | 12.40 | |
| GLENWOOD COMM. SCHOOLS | APEX | 11,885.50 | |
| GREEN HILLS AEA | Social worker agreement | 20,847.60 | |
| GRISWOLD AMERICAN | Minutes/claims | 289.44 | |
| GRISWOLD COMMUNITY SCHOOL | OLSAND Jun PSF Payment | 38.00 | |
| HORTON, NIGEL | Reimbursement | 60.00 | |
| HOUGHTON MIFFLIN HARCOURT PUBLISHING CO | Instructional materials | 5,141.60 | |
| HYVEE FOOD STORES INC. | Foods class supplies | 43.36 | |
| IACTE | Training | 125.00 | |
| IOWA HIGH SCHOOL MUSIC ASSOC | Medals | 6.15 | |
| IOWA WESTERN COMM COLLEGE | Training | 300.00 | |
| ISEBA | OLSAND Jun Medical Premium | 716.89 | |
| J.D. WYMAN SERVICE | Repairs | 372.19 | |
| J.W. PEPPER & SON, INC. | Supplies/Music | 189.23 | |
| JAZZ EDUCATORS OF IOWA | Registration fee | 50.00 | |
| LAVERTY SANITATION, INC | Trash removal | 1,740.00 | |
| MATH LEARNING CENTER, THE | Supplies | 2,236.68 | |
| MCGRAW-HILL | Workbooks | 131.33 | |
| MCI | Long distance charges | 53.63 | |
| MCKAY, PAUL | Driver's education | 1,200.00 | |
| MIDAMERICAN ENERGY | Electricity | 12,072.02 | |
| O'DONNELL, JARROD | Driver's education | 1,920.00 | |
| ONE SOURCE THE BACKGROUND CHECK CO | Background checks | 121.50 | |
| OUTFITTERS PLUS OUTLET STORE | Uniforms | 110.00 | |
| PECK, JEB | Reimbursement | 115.98 | |
| QUILL CORPORATION | Supplies | 927.85 | |
| REALLY GOOD STUFF LLC | Supplies | 77.93 | |
| RED OAK GLASS, INC | Trophy case glass | 22.72 | |
| RICHTER & SON TOWING INC. | Towing fees | 601.50 | |
| RIEMAN MUSIC | Music | 154.28 | |
| RIVERSIDE COMMUNITY SCHOOL | Concurrent courses/Open Enrollment/Sharing Agreement | 60,323.23 | |
| RYAN LAWN AND TREE INC. | Repair | 220.00 | |
| SCHOLASTIC BOOK CLUBS | Books | 207.92 | |
| SCHOLASTIC BOOK FAIRS - 8 | Book fair | 1,331.21 | |
| SCHOLASTIC | Magazines | 41.91 | |
| SCHOOL NURSE SUPPLY, INC. | Supplies | 417.43 | |
| SCHOOL SPECIALITY, LLC | Supplies | 2,171.78 | |
| SHERWIN WILLIAMS CO, THE | Paint | 223.95 | |
| TIGER MART | Gas/diesel | 1,912.66 | |
| TRUCK CENTER COMPANIES | Repairs/parts | 4,308.63 | |
| ULINE | White boards/folding tables | 1,059.98 | |
| VERIZON WIRELESS | Tablet line access | 277.83 | |
| WEST MUSIC | Supplies | 32.95 | |
| WESTERN GOVERNORS UNIVERSITY | Tuition | 4,025.00 | |
| WYMAN'S CARQUEST | Supplies | 10.70 | |
|  | **Fund Total:** | **426,062.55** | |
| **ACTIVITY FUND** | | |
| Vendor Name | Description | Amount | |
| ATLANTIC HIGH SCHOOL | SB ENTRY FEE | 110.00 | |
| BACUS, JOHN | OFFICIAL | 160.00 | |
| CLASSIC SPORTSWEAR | BEDFORD BANNER | 115.43 | |
| CONOVER, CASEY | OFFICIAL | 140.00 | |
| DISTRICT FCCLA | DIST DUES | 112.00 | |
| DOYLE, JAMES | OFFICIAL | 140.00 | |
| FIRST NATIONAL BANK | MEALS/SNACKS/CANDY FOR FUNDRAISER/ST GOLF/TRACK EXPENSES/YAMAHA MIXER FOR MICROPHONES | 2,144.23 | |
| HANO'S PRINTING PLACE | AWARDS | 27.00 | |
| HANSON, BRIAN A. | OFFICIAL | 160.00 | |
| HAYNES, AUSTAN | OFFICIAL | 160.00 | |
| HENRY DOORLY ZOO | ELEM FIELD TRIP | 1,216.00 | |
| HYVEE FOOD STORES INC. | SUPPLIES | 229.55 | |
| IOWA FFA ASSN. | COLT REGISTRATION | 80.00 | |
| JOHNSON, CHRIS | OFFICIAL | 160.00 | |
| JONES, RICK | OFFICIAL | 280.00 | |
| JONES, RON | OFFICIAL | 140.00 | |
| JOSTEN'S | ELEM YEAR BOOKS | 1,600.00 | |
| KATELMAN, JAY | OFFICIAL | 160.00 | |
| LUCAS, NICK | OFFICIAL | 200.00 | |
| MILLER, THOMAS | OFFICIAL | 140.00 | |
| ODEY'S INC. | BAGS OF SURFACE FOR SB/BB FIELDS | 1,416.00 | |
| PATTERSON, BILL | OFFICIAL | 160.00 | |
| SCHMIDT, DON | OFFICIAL | 140.00 | |
| TAYLOR, DUSTIN | OFFICIAL | 160.00 | |
| THOLEN, MARK | OFFICIAL | 140.00 | |
| TITKEMEIER, MATTHEW | OFFICIAL | 140.00 | |
| WAX, GARY | OFFICIAL | 140.00 | |
| WEINRICH, JON | OFFICIAL | 160.00 | |
| WHITEHILL, KEVIN | OFFICIAL | 200.00 | |
| WIEGEL, SHANE | OFFICIAL | 280.00 | |
|  | **Fund Total:** | **10,410.21** | |
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| **CAPITAL PROJECTS** | | |
| Vendor Name | Description | Amount | |
| A&A LAWN AND LANDSCAPING LLC | Chemical application | 3,250.00 | |
| ELEVATE ROOFING | Repairs | 1,008.37 | |
| GRISWOLD COMMUNICATIONS | Internet/phone | 1,600.19 | |
| J.Q. OFFICE EQUIPMENT OF OMAHA | Copier leases | 2,514.23 | |
| PIPERSANDLER & CO | Bond fees | 1,950.00 | |
|  | **Fund Total:** | **10,322.79** | |
| **DEBT SERVICES FUND** | | |
| Vendor Name | Description | Amount | |
| AHLERS & COONEY, P.C. | Bond fees | 982.00 | |
|  | **Fund Total:** | **982.00** | |
| **SCHOOL NUTRITION FUND** | | |
| Vendor Name | Description | Amount | |
| ANDERSON ERICKSON DAIRY | Dairy products | 1,648.91 | |
| BIMBO BAKERIES USA | Bakery products | 410.56 | |
| KRAMER, RACHEL | Lunch refund | 30.85 | |
| WINSTON, SHARON | Reimbursement | 3.99 | |
|  | **Fund Total:** | **2,094.31** | |
| **INTERNAL SERVICE FUND - HEALTH INSURANCE** | | |
| Vendor Name | Description | Amount | |
| ADVANTAGE ADMINISTRATORS | PSF Reimbursement | 2,471.45 | |
|  | **Fund Total:** | **2,471.45** | |
|  | **TOTAL EXPENDITURES:** | **452,343.31** | |